



VENDORS PRE-QUALIFICATION QUESTIONNAIRE

Form №:	BSC-PRC-F-01
Revision №:	№ 0
Revision date:	01.08.2023

"Baku Steel Company" CJSC, applying technological innovations and innovative solutions, constantly establishing cooperative relations with professional and advanced companies is the largest metallurgical company in the Caucasus. The company sells its products to neighboring countries and is interested in exporting them to European, Asian, and American countries. At the same time, with its wide potential, "Baku Steel Company" CJSC enters the world market with its products that meet international standards, cooperate with well-known international companies, and are among the companies with sustainable development. **Web page:** <http://www.bakusteel.com>

Please provide the following information about yourself and/or the organization you lead. We would like to draw your attention to the fact that if accompanying documents are required for the questions you answered, they must be submitted together with the questionnaire. Failure to submit the required documents may result in your disqualification from the evaluation process.

GENERAL INFORMATION		
1.*	Name of the legal entity (indicating its organizational and legal form ¹)/Name of the legal entity recognized in the market (if different from its legal name)	Legal name: SIA Rosta-Engineering
		Known name in the market(brand): Rosta-Engineering
1.1.	Legal representative`s name, surname, date of birth, and number of identity documents: ²	Jurgen Richter 08/09/1961,Pass Nr.C71G3PVGJ
1.2.	TAX ID:	LV40003787356

¹ LLC, OJSC, CJSC and etc.

² A copy of the order on the appointment of a leading person must be submitted together with the questionnaire.



VENDORS PRE-QUALIFICATION QUESTIONNAIRE

Form №:	BSC-PRC-F-01
Revision №:	№ 0
Revision date:	01.08.2023

1.3.	Registration date:	06.12.2005		
2.	Are there any affiliations with other supply companies?	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>
Company names and contact details: Uelzener Maschinen GmbH, RMECHS MAKINE DIS TICARET ITHALAT IHRACAT VE ÇEVIRI HIZMETLERI LIMITED SIRKETI, KWANGJIN CORP.....				
ACTIVITY DATA				
3.	Information about the field of activity, manufactured products, and provided services:	Products: Orival, Deublin, Rototech, Kwang Jin, Uelzener, Gigasense, Stucchi, Ikusi, Fey sealings.		
4.	Role in the field of activity ³ :	Official partner <input checked="" type="checkbox"/>	Exclusive representative <input type="checkbox"/>	Official representative <input type="checkbox"/>
		Official reseller <input checked="" type="checkbox"/>	Official distributor <input type="checkbox"/>	Official dealer <input type="checkbox"/>
5.	Type of activity:	Manufacturer <input type="checkbox"/>	Trader <input checked="" type="checkbox"/>	Service <input type="checkbox"/>
		Scientific-productional <input type="checkbox"/>	Consulting <input type="checkbox"/>	
6.*	Place (country, city) of activity:	Latvia, Riga		
7.*	The number of the necessary license for the activity: ⁴			
ADMINISTRATIVE INFORMATION				
8.	The number of employees:	Less than 10 employees <input checked="" type="checkbox"/>	10-50 employees <input type="checkbox"/>	

³ A copy of the document confirming the role in the field of activity must be submitted together with the questionnaire.

⁴ In case of the license is required for activity.



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Form №:	BSC-PRC-F-01
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Revision date:	01.08.2023

		50-100 employees <input type="checkbox"/>	More than 100 employees <input type="checkbox"/>
9.	The number of specialists in the field (names of professions (fields) based on activity and the number of employees in that profession (field)) (document confirmation)	Sales - 3 _____ Marketing - 0 _____ IT engineers - 0 _____ IT programmer - 1 _____ Electrical engineers - 0 _____ Others - 4 _____	



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Revision date:	01.08.2023

10.	<p>Does the enterprise have a partner(s) with whom it cooperates and has a high reputation in the sector in its field of activity?</p>	<p>Yes <input checked="" type="checkbox"/></p> <p>Other information:⁵</p> <hr/> <hr/>	<p>No <input type="checkbox"/></p>
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⁵ Copies of reference letters should be submitted together with the application form.



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Form №:	BSC-PRC-F-01
Revision №:	№ 0
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11.	Do you have experience with similar work?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
		1. Project/ Subject of the Contract Supply of ESTROMAT Torcrete machines and spare parts	
		General description of works: Supply and installation	
	Name of the customer: ArcelorMittal Temirtau PJSC		
	2. Project/ Subject of the Contract Orival filter		
	General description of works: Supply and installation		
	Name of the customer: Arkhangelsk PPM, JSC		
	3. Project/ Subject of the Contract Rotary Union		



VENDORS PRE-QUALIFICATION QUESTIONNAIRE

Form №:	BSC-PRC-F-01
Revision №:	№ 0
Revision date:	01.08.2023

		General description of works: Supply	
		Name of the customer: Aktobe Rail and Section Works LLP	
12. *	Is there any legal prosecution process against the enterprise related to any	Yes <input type="checkbox"/> Other information ⁶ :	No <input checked="" type="checkbox"/>

⁶ Brief information should be provided on the nature of such processes and the measures taken to resolve them.



VENDORS PRE-QUALIFICATION QUESTIONNAIRE

Form №:	BSC-PRC-F-01
Revision №:	№ 0
Revision date:	01.08.2023

	illegal activity, or environmental damage, including violation of labor protection rules?	<hr/> <hr/>			
FINANCIAL CONDITION					
13.	Annual turnover ⁷	Less than 100 000 USD(EUR) <input type="checkbox"/>	100 000–500 000 USD(EUR) <input checked="" type="checkbox"/>	500 000–1 000 000 USD(EUR) <input type="checkbox"/>	
		1 000 000–3 000 000 USD(EUR) <input type="checkbox"/>	More than 3 000 000 USD(EUR) <input type="checkbox"/>		
14.	Annual turnover for the last 3 (three) years of activity ⁸	1-st year _____ 2-nd year _____ 3-d year _____			
15.	Percentage of works (contracts) performed by own forces without advance payment	70%			
16.	Do you currently have ongoing legal proceedings on financial issues with other companies you work with?	Yes <input type="checkbox"/>			No <input checked="" type="checkbox"/>
		Name of company(ies): _____ _____			
EXPERIENCE					

⁷ The supporting document must be submitted together with the questionnaire.

⁸ The supporting document must be submitted together with the questionnaire.



VENDORS PRE-QUALIFICATION QUESTIONNAIRE

Form №:	BSC-PRC-F-01
Revision №:	№ 0
Revision date:	01.08.2023

17.	How many years of experience do you have in the market in your field of activity?	19 Years	
18.	What areas would you like to cooperate with "Baku Steel Company" CJSC?	Supply of equipment and components	
19.	Have you cooperated with "Baku Steel Company" CJSC during your general activity?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
		Information on which purchases: _____ _____	
20.	Maximum contract amount awarded to the enterprise (USD or EUR)	~ 155 000 EUR	
21.	Have you received any business awards (honors, commendations, etc.) in your field?	Yes ⁹ <input checked="" type="checkbox"/>	No <input type="checkbox"/>
QUALITY, HSE, AND SUSTAINABILITY			
22.	Do you have a Quality Management System (QMS) Certificate? (e.g. ISO 9001:2015)	Yes ¹⁰ <input checked="" type="checkbox"/>	No <input type="checkbox"/>

⁹ A copy of the award must be sent together with the questionnaire.

¹⁰ A copy of the document (certificate) must be sent together with the questionnaire.



VENDORS PRE-QUALIFICATION QUESTIONNAIRE

Form №:	BSC-PRC-F-01
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23.	Do you have a Safety and Health Management System Certificate? (e.g. ISO 18001 or 45001/2018)	Yes ¹¹ <input type="checkbox"/>	No <input checked="" type="checkbox"/>
24.	Does the enterprise provide the necessary training to increase the qualifications of employees? (if applicable, specify the field of study and the name of the organization organizing the study)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
		Courses for sales managers, implementation of ISO standards	
25.	Do you have a domestic or international Environmental Management System Certificate? (e.g. ISO 14001)	Yes ¹² <input checked="" type="checkbox"/>	No <input type="checkbox"/>
26.	Does your company have a practice of using modern slavery labor?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
27.	Does your company have a practice of using child labor under the age of majority?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
CONTACT INFORMATION			
28.	Registered address:	Rīga, Aizputes iela 1 k-1, LV-1046, Latvia	

¹¹ A copy of the document (certificate) must be sent together with the questionnaire.

¹² A copy of the document (certificate) must be sent together with the questionnaire.



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29.	The actual address:	Rīga, Aizputes iela 1 k-1, LV-1046, Latvia	
30.	Contact numbers:	30.1. Office: +37166000184	30.2. Mobile: +37127855755
31.	Fax number:(if used)	-	
32.	E-mail address:	office@rosta-ltd.com	
33.	Official website (if available):	https://rosta-ltd.com/eng/	
34.	Name, and surname, of the contact person for inquiries:	Jurijs Jefremovs	
35.	Contact numbers for inquiries:	33.1. Office: +37166000184	33.2. Mobile: +37127855755
ADDITIONAL INFORMATION¹³			
36.	Is there a legal relationship with "Baku Steel Company"? ¹⁴		

¹³ The offer of the vendor that does not comply with the principles of compliance and sanctions is not accepted.

¹⁴ If yes, please indicate the name(s) of companies.



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Form №:	BSC-PRC-F-01
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37.	Are there close relatives of the owner, the management, or the main working group working at "Baku Steel Company" CJSC?	Yes <input type="checkbox"/> Name, surname, position, department of a close relative(s): _____ _____			No <input checked="" type="checkbox"/>
38.	Information about the person who filled out this questionnaire as a contact person in case of question(s):	37.1. Name and surname:	37.2. Contact number:	37.3. e-mail address:	
		Jurij	Jefremov	Sm1@rosta-ltd.com	
COMPLETION					
39.	The information about the responsible person who approved the questionnaire:	<i>"I confirm the authenticity and integrity of the information provided above. I accept the legal responsibility that may arise in case of inaccuracies in the data."</i>			
		39.1. Name and surname:		39.2. Position:	
		Elina Kenina		Deputy director	
		39.3. Date (day, month, year):		39.4. Signature and a stamp:	
16.10.2024					